



# Criteria for the use of accreditation symbol (LA-R-04)

Bureau of Laboratory Accreditation

Department of Science Service

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# Introduction

This document defines the criteria for the use of the accreditation symbol to be met by testing laboratory, proficiency testing provider and reference material producer accredited and for the use of the accredited CAB combined ILAC MRA mark by the Bureau of Laboratory Accreditation, Department of Science Service (BLA-DSS) and the requirement of ILAC P8 - ILAC Mutual Recognition Arrangement (Arrangement): Supplementary Requirements for the Use of Accreditation Symbols and for Claims of Accreditation Status by Accredited Conformity Assessment Bodies and ILAC-R7: Rules for the Use of the ILAC MRA Mark.

The laboratories, proficiency testing providers and reference material producers accredited by the BLA-DSS, are entitled to use the accreditation symbol and for the accredited CAB combined ILAC MRA mark, and are required implementing these criteria.

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## 1. Scope

This document is prepared to use as a criteria for the use of the accreditation symbol of laboratories, proficiency testing providers and reference material producers in accordance with ISO/IEC 17025, ISO/IEC 17043, ISO 17034 and the requirements of the BLA-DSS.

## 2. Definitions

- 2.1 The BLA-DSS means the Bureau of Laboratory Accreditation, Department of Science Service.
- 2.2 Accredited laboratory means the laboratory that has already passed the assessment, and is approved for accreditation by the Laboratory Accreditation Committee.
- 2.3 Accredited proficiency testing provider means the proficiency testing provider that has already passed the assessment, and is approved for accreditation by the Laboratory Accreditation Committee.
- 2.4 Accredited reference material producer means the reference material producer that has already passed the assessment, and is approved for accreditation by the Laboratory Accreditation Committee.
- 2.5 The accreditation symbol means the symbol used by the BLA- DSS, which is a combination of a BLA- DSS's logo in association with the registration number of the accredited testing laboratory, proficiency testing providers and reference material producer. The BLA- DSS shall always remain the proprietor of the accreditation symbol.
- 2.6 ILAC MRA mark means the authority of International Laboratory Accreditation Cooperation (ILAC) which concern the mutual recognition arrangement (MRA)
- 2.7 Accredited CAB combined ILAC MRA mark means ILAC MRA mark combine with accreditation symbol

### **3. Use and misuse of the accreditation symbol or the accredited CAB combined ILAC MRA mark**

- 3.1 Only laboratories, proficiency testing providers and reference material producers accredited by the BLA-DSS are entitled to use the accreditation symbol (laboratories and proficiency testing providers are entitled to use the accredited CAB combined ILAC MRA mark) on related stationery, brochures, quotations for work, test report, proficiency testing report, certificate of reference materials, reference material item and may use the accreditation symbol or the accredited CAB combined ILAC MRA mark on other items relevant to the laboratory's or proficiency testing provider's accredited activities, subject to the conditions set out in this publication.

Accredited laboratories, proficiency testing providers and reference material producers are not allowed to imply that the BLA-DSS approves for its products, processes, systems or personnel. The accreditation symbol or the accredited CAB combined ILAC MRA mark or any reference to accreditation shall not be displayed on product or related part it has tested and on business cards in a manner that might imply personnel certification.

- 3.2 It is the responsibility of the accredited laboratory, proficiency testing provider and reference material producer to minimize the risk of a customer or reader being misled as to the extent and limitations of the BLA- DSS accreditation of the laboratory. This responsibility extends to the information provided in quotations/tenders for work, work undertaken, the results being reported, the use of subcontractors or advertisement of its services and activities.
- 3.3 The accredited laboratories, proficiency testing providers and reference material producers shall not use the accreditation symbol or the accredited CAB combined ILAC MRA mark or make any reference to accreditation on documentation, test report, proficiency testing report, certificate of reference material and reference material item that do not contain any accredited activity or contain all tests subcontracted to an organization which was not accredited.

- 3.4 Where the accreditation symbol or the accredited CAB combined ILAC MRA mark or reference to accreditation is displayed on test reports, proficiency testing report, certificate of reference material or reference material item or quotations for work, which include or make reference to unaccredited activities, the unaccredited activities shall be positively and unambiguously identified.
- 3.5 The BLA- DSS shall take suitable action, such as requests for corrective action, withdrawal of accreditation, or publication of the transgression to deal with incorrect references to accreditation status or misuse of the BLA-DSS accreditation symbol or the accredited CAB combined ILAC MRA mark.
- 3.6 If there are questions concerning the intended uses of the accreditation symbol or use of the accredited CAB combined ILAC MRA mark or reference to accreditation, the accredited laboratory and/or accredited proficiency testing provider should contact the BLA-DSS for advance review.

#### **4. Form and display of the accreditation symbol or the accredited CAB combined ILAC MRA mark**

- 4.1 Enlargement or reduction shall retain the same proportions as those indicated in the master printed in this publication (see Appendix A and Appendix B). The minimum width of the accreditation symbol or the accredited CAB combined ILAC MRA mark (excluding the accreditation number) is 2.0 cm.

When the accreditation symbol or the accredited CAB combined ILAC MRA mark (excluding the accreditation number) is displayed on an unfolded portion of stationery area no greater than A4, it shall be displayed in a size no larger than 3.0 cm high. The words “Testing No.XXXX” and/or “PTP No.XXXX” and/or “RMP No.XXXX” shall be displayed immediately underneath the accreditation symbol or the accredited CAB combined ILAC MRA mark, where XXXX refers to the accreditation number. On larger portions of unfolded stationery the size may be proportionately increased.

In all cases the accreditation symbol or the accredited CAB combined ILAC MRA mark (see Appendix A and Appendix B) shall, in the opinion of the BLA-DSS, be accurate, legible with no degradation and/or distortion.

4.2 The accreditation symbol shall only be printed in black or blue color. Print ready versions of the accreditation symbol are available from the BLA-DSS. Conditions for use of the accredited CAB combined ILAC MRA mark in the part of the ILAC MRA mark are given in ILAC-R7: Rules for the Use of the ILAC MRA Mark.

4.3 Where an accredited laboratory and/or accredited proficiency testing provider and/or accredited reference material producer wishes to make reference to its accredited status instead of using the accreditation symbol, it shall without variation use the phrase, “Testing laboratory, Accreditation No. TESTING - XXXX is accredited by the Bureau of Laboratory Accreditation, Department of Science Service.” and/ or “proficiency testing provider, Accreditation No. PTP - XXXX is accredited by the Bureau of Laboratory Accreditation, Department of Science Service.” and/ or “reference material producer, Accreditation No. RMP - XXXX is accredited by the Bureau of Laboratory Accreditation, Department of Science Service.”

## **5. Resignation or withdrawal of use of the accreditation symbol or the accredited CAB combined ILAC MRA mark**

5.1 Where the accreditation is subject to suspension of its accreditation (total or partial, voluntary or imposed by the accreditation body) it shall immediately cease to issue test report, proficiency testing report, certificate of reference material, reference material or quotations for work bearing the accreditation symbol or the accredited CAB combined ILAC MRA mark or reference to its accredited status for the activities suspended.

5.2 The accredited laboratory, accredited proficiency testing provider and accredited reference material producer upon withdrawal of accreditation, shall immediately discontinue their use of the accreditation symbol or the accredited CAB combined ILAC MRA mark and/or reference to accreditation in all tenders/quotation, reports,

proficiency testing reports, certificate of reference materials, reference materials, documents, and publicity material.

- 5.3 The accredited laboratory and/or proficiency testing provider and/or reference material producer may ask for the resignation of the accreditation symbol or the accredited CAB combined ILAC MRA mark by informing the BLA-DSS in written.



# Appendix A: Description of the accreditation symbol

## 1. The accreditation symbol for accredited laboratory



The minimum width of the accredited symbol is 2 cm.

## 2. The accreditation symbol for accredited proficiency testing provider



The minimum width of the accredited symbol is 2 cm.

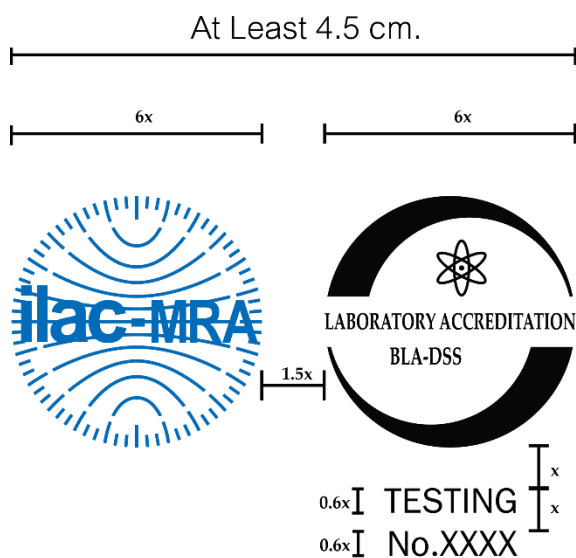
3. The accreditation symbol for accredited reference material producer



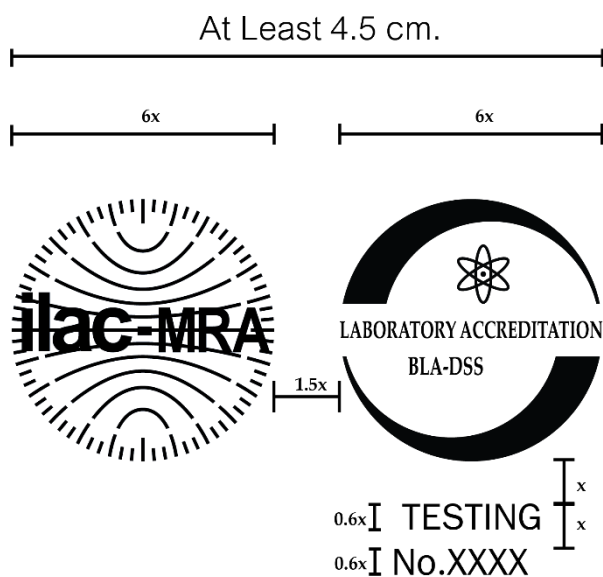
The minimum width of the accredited symbol is 2 cm.

## Appendix B: Description of the accredited CAB combined ILAC MRA mark

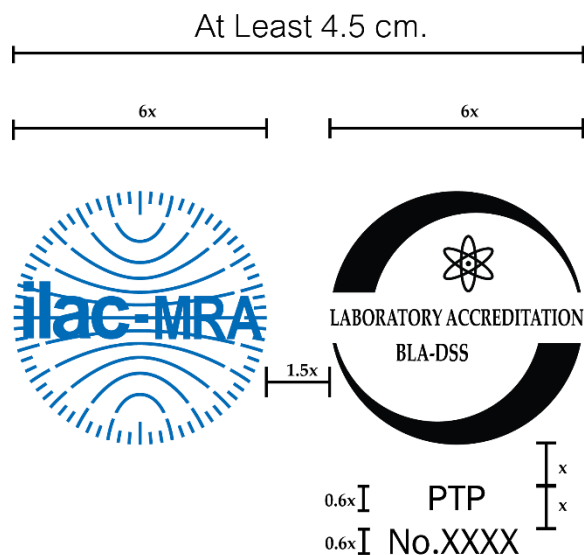
### 1. The accredited CAB combined ILAC MRA mark for accredited laboratory



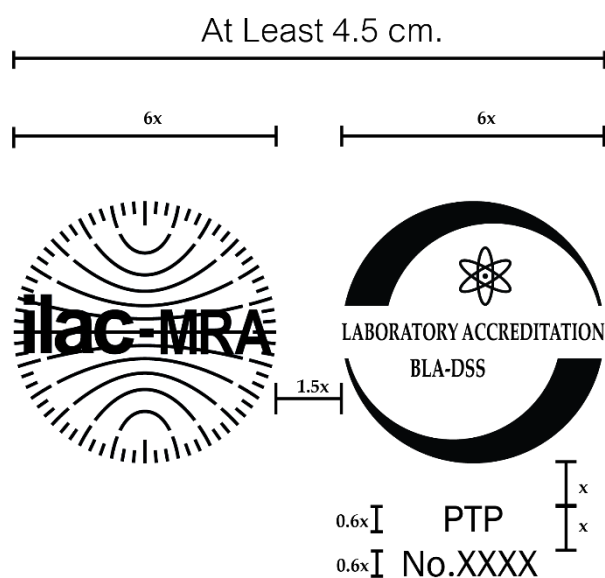
The minimum width of the accreditation symbol or the accredited CAB combined ILAC MRA mark is 4.5 cm.



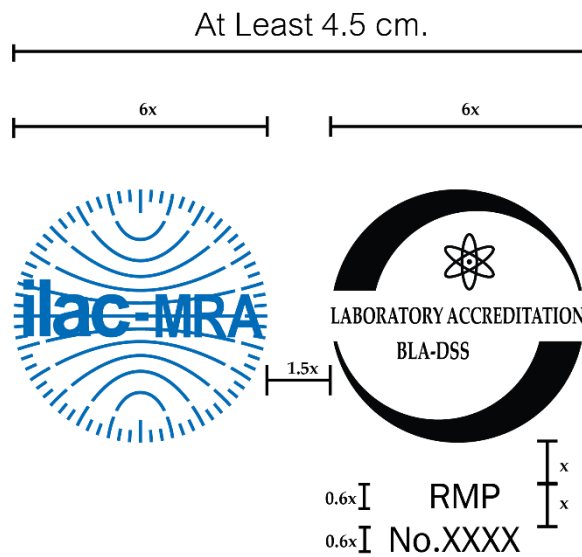
2. The accredited CAB combined ILAC MRA mark for accredited proficiency testing provider



The minimum width of the accreditation symbol or the accredited CAB combined ILAC MRA mark is 4.5 cm.



3. The accredited CAB combined ILAC MRA mark for accredited reference material producer



The minimum width of the accreditation symbol or the accredited CAB combined ILAC MRA mark is 4.5 cm.

